

# FACULTY OF BUSINESS ECONOMICS

## English programmes

### Semestersystem - academic calendar 2011-2012

SEMESTER 1	
Teaching period	Mo. 26.09.2011 - Fr. 23.12.2011
Master thesis week	Mo. 17.10.2011 - Fr. 21.10.2011
Holidays	<ul style="list-style-type: none"><li>• Mo. 31.10.2011 (Collective closure)</li><li>• Tu. 01.11.2011 (All Saints Day)</li><li>• Wed. 02.11.2011 (All Souls Day)</li><li>• Fr. 11.11.2011 (Armistice Day)</li></ul>
Christmas holidays	Sa. 24.12.2011 - Su. 08.01.2012
Exam period	Mo. 09.01.2012 - Fr. 03.02.2012
Defence master thesis	Mo. 06.02.2012 and Tu. 07.02.2012
Deliberation and graduation ceremony	Fr. 17.02.2012
Vacation week	Sa. 04.02.2012 - Su. 12.02.2012
SEMESTER 2	
Teaching period	Mo. 13.02.2012 - Fr. 01.06.2012
Master thesis week	Mo. 13.02.2012 - Fr. 17.02.2012
Easter holidays	Sa. 31.03.2012 - Su. 15.04.2012
Holidays	<ul style="list-style-type: none"><li>• Mo. 30.04.2012 (Collective closure)</li><li>• Tu. 01.05.2012 (Labour Day)</li><li>• Th. 17.05.2012 (Ascension Day)</li><li>• Fr. 18.05.2012 (Collective closure)</li><li>• Mo. 28.05.2012 (Whit Monday)</li></ul>
Exam period	Mo. 04.06.2012 - Fr. 06.07.2012
Defence master thesis	Mo. 02.07.2012 - Wed. 04.07.2012
Deliberation and graduation ceremony	Tu. 05.07.2012 and/or Fr. 06.07.2012
2ND CHANCE	
Exam period	Mo. 20.08.2012 - Fr. 07.09.2012
Defence master thesis	Mo. 10.09.2012 and Tu. 11.09.2012
Deliberation and graduation ceremony	Wed. 12.09.2012



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#### REGISTER AND DEREGISTER PERIODS

##### 1.1 DEREGISTRATION PERIOD

In accordance with the examination regulations a student who is enrolled for a programme component shall deregister electronic in 'My academic file' if he does not want to sit a normally planned examination.

THE DEREGISTER PERIODS ARE:

- . first semester: 12.12.2011 – 23.12.2011
- . second semester: 21.05.2012 – 01.06.2012

After this period non attendance should be legalized (medical certificate, ...) if one wants to enrol for a repeat exam. In case of doubt students should contact the ombuds person.

##### 1.2 REGISTRATION FOR SECOND EXAMINATION OPPORTUNITY (REPEAT EXAMS)

In accordance with the examination regulations a student who has failed to utilise his first examination opportunity, shall be able to utilise his first examination opportunity at the end of the last tuition period. When a student wishes to utilise this opportunity, he shall register electronic for the examination in question in 'My Academic file'.

THE REGISTRATION PERIOD FOR THE SECOND SEMESTER IS :  
21.05.2012 – 01.06.2012.

##### 1.3 EXAMINATION OPPORTUNITY IN JANUARY/FEBRUARY: REGISTRATION PERIOD

Normally the final examination opportunity is in July or September.

For programme components in the final and penultimate year of a programme, an examination opportunity shall be provided at the end of the tuition period, even if no tuition will have been provided on these programme components. This examination opportunity may only be utilised if students comply with all of the conditions for sitting the examination and if they will be able to complete their programme by sitting these examinations. If a student wishes to utilise this opportunity, he needs to submit a formal request to the chair of the examination board before October 15. The student will be notified of the decision of the examination board before November 1.

#### DEREGISTRATION FOR PROGRAMME COMPONENTS (LEARNING CREDIT)

In accordance with the education regulations a student can ask the examination board to amend the number of chosen credits (study contract). The modification will be incorporated in the student's individual learning credit. An application form for a request can be downloaded (My academic file). The duly completed application form must be submitted to the student administration.

Deregistration for programme components is possible until one day before the start of the exam period in which the programme component is evaluated.

#### INDIVIDUALIZED PATHWAY

A student wishing to do an individualised pathway shall address a reasoned request to the chair of the examination board at the latest on 30.09.2011.

#### INSPECTION MOMENTS EXAMINATIONS

Following the announcement of the result of an examination, each student may inspect his examination work and ask examiners questions about it (also after oral examinations). Inspection moments are planned on 09.07.2012 and 10.07.2012.

