2020-2021

Manual outgoing Exchange students
School for Transportation Sciences
SPECIFIC INFORMATION: School of Transportation Sciences

1) ORGANISATION OF STUDY STAYS AND INTERNSHIPS ABROAD IN TRANSPORTATION SCIENCES

At Hasselt University, the Erasmus programmes are currently only organised for the students in the third Bachelor's year in mobility sciences. You can spend one semester of your third year at the universities with which the School of Transportation Sciences has concluded a cooperation agreement. The scheduled period depends on the destination and ranges from mid-August to early or late June:
- 1st semester for University of Maribor (Slovenia)
- 1st or 2nd semester for the Czech Technical University Prague (Czech Republic).

In the Master's programme, there is also the option to do an international internship. This involves staying abroad for three months during the 1st semester of your 2nd master year and working at a university or in a company. If the internship location is in Europe, you may be eligible for an Erasmus internship scholarship.

2) ADDITIONAL SELECTION CRITERIA

An additional condition for Erasmus participation is that you must have passed both the first and the second Bachelor’s year after a maximum of three academic years; or you must have passed the first Bachelor’s year AND have earned at least 40 ECTS credits for the second Bachelor’s year (after the first or second session) after a maximum of two academic years.

As well as your study level and motivation, your proficiency in the language (of instruction) of the host country will be assessed.
- For students studying the language in question at Hasselt University, this is done by consulting the language teachers.
- For destinations where another language is spoken, this selection criterion does not apply, but if the host institution so requires you will be obliged to attend an intensive language course at the beginning of the study stay (see below). Even if this is not compulsory, it is strongly recommended.

3) ORGANISATION OF THE STUDY PROGRAMME

If you take part in an Erasmus or similar exchange programme, you will follow an adapted study programme in your third Bachelor's year, which has a minimum of 60 and a maximum of 63 credits and is composed of two parts:

- The study programme at the host university during the exchange semester

This program has a minimum of 21 and a maximum of 33 credits and is composed as follows:

- Only programme components that meet the following conditions can be taken:
  - The programme component belongs to the traffic engineering discipline (in the broad sense) or to the auxiliary sciences of this field.
  - The programme component has little or no content overlap with programme components from the model pathways of the first and second Bachelor’s years followed at Hasselt University, or with third Bachelor’s year programme components for which credits have already been gained.
  - It is not a programme component of the first Bachelor’s year at the host institution.
  - Two types of language course may be taken:
    - the language in which the student is instructed at the host university;
    - the language of the host country (introduction), which is not taught at Hasselt University.
- For each compulsory programme component of the third Bachelor’s year at Hasselt University which is scheduled during the exchange semester and for which no
credits have been gained, you should follow an equivalent programme component of at least 3 credits abroad. ‘Equivalence’ does not mean that the programme component at the host institution must have exactly the same content as that at Hasselt University, but that the two programme components are in the same field and at a comparable level.

- You can only be exempted from the obligation in the preceding paragraph if the course content and/or lecture schedules at the host university make it impossible to take suitable programme components. However, in this case Hasselt University may require you to take this compulsory course independently.

- For all these programme components, you will take exams abroad. The exams will be taken in the language of the host country or in English. The programme components completed abroad are recognised both legally and in practice as proper parts of the study programme of the third Bachelor’s year at Hasselt University. Your results will be converted into UHasselt scores using fixed conversion tables. They are then included in your final results for the year in the same way as results for equivalent Hasselt University courses. In pass/fail decisions and decisions about retake exemptions, identical decision-making rules apply as for Hasselt University subjects.

- If you fail a course that has been taken abroad, you are entitled to a retake, prepared and assessed by the relevant lecturer at the host university. The time and place for the retake will be agreed on a case by case basis between the host university and the Internationalisation Office of the School of Transportation Sciences. The student will be consulted. The rules applicable to retakes (for guest students) at the host university will be followed. If the host institution does not offer the possibility of retaking the exam, a retake will be sat for the equivalent course at Hasselt University.

### The study programme at Hasselt University during the other semester

This programme is composed of Hasselt University programme components for at least 24 credits. In total, together with the programme components taken abroad, you must have gained at least 60 credits.

The coordinator of the exchange programmes formulates a proposal for a study programme at Hasselt University for each student. The following principles are applied:

- All programme components of the model pathway in the third Bachelor’s year of the relevant course of study that are offered in the other semester should be taken. An exception will only be made to this if an equivalent course has been taken at the host university.

- Compulsory programme components of the exchange semester in the third Bachelor’s year for which no equivalent course of at least 3 credits has been taken abroad should also be taken. Classes cannot be attended for these programme components. The second semester catch-up exam should be taken. Students who return in time from the host university may be allowed to take the exam in the exchange semester.

### 4) POSSIBLE DESTINATIONS IN 2020-2021

For 2020-2021, the School of Transportation Sciences has entered into a cooperation agreement with the university mentioned below.

This list is not definitive. If additional agreements are concluded, this will be announced on Blackboard.

### ERASMUS study

<table>
<thead>
<tr>
<th>University</th>
<th>Number of places</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of MARIBOR (SL)</td>
<td>4 (5 mths each)</td>
</tr>
<tr>
<td>Czech Technical University Prague (CZ)</td>
<td>4 (5 mths each)</td>
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</tbody>
</table>
• **ERASMUS internship**

Transportation sciences students can go on an internship at a foreign university or at a company during their Master’s programme. Students can make a proposal themselves (which will be evaluated by the internship committee), or they can contact the programme coordinators to explore the possibilities together. Internships are also possible even when there is no bilateral agreement with the institution concerned.

Examples of international internships eligible for an Erasmus internship scholarship:
- Factum – International road safety consultancy – Vienna, Austria
- Velocity RDT – Innovative Transportation Technologies – London, UK
- TUBerlin – Artificial Intelligence Research Group (DAI Labor) – Berlin, Germany
- University of Maribor – University - Maribor, Slovenia
- Loughborough University – University - Loughborough, UK
- Université de technologie de Belfort-Montbéliard – University- Belfort, France
- Transmissions – Paris, France
- TRENMO Engenharia Sa – Porto, Portugal
- WIND Mobility Co – Barcelona, Spain
- Car Accident Research Team – Volvo Technology – Göteborg, Sweden
- Deutsche Bahn – Railways – Berlin, Germany

5) **LANGUAGE PREPARATION**

- For study stays at English- and French-speaking institutions, no language preparation is provided. However, the possibility is provided at several institutions to take language courses before or during the semester.
- Anyone wishing to apply for universities where German or Spanish is the language of instruction and who has not studied the language in question either at Hasselt University or elsewhere should take the appropriate language course (level 1) in the second semester of the academic year preceding the exchange. Anyone wishing to take German 1 or Spanish 1 for these reasons is kindly requested to contact the faculty internationalisation coordinator (not the relevant lecturer) as soon as possible.

It is also possible to work through the German 1 (and 2) or Spanish 1 (and 2) courses independently. For instance, you can do this during the Easter or summer holidays. It is best not to start doing this completely on your own. You are advised to consult the relevant lecturer.
- For some study stays, you can normally take an intensive course for Erasmus students at the host university just before the start of the academic year. The registration fees for these courses may possibly be reimbursed by Hasselt University from the LIFELONG LEARNING PROGRAMME/ERASMUS subsidies.

6) **ADDITIONAL INFORMATION**

If you have further questions, you and your parents are always welcome to contact:

**Hasselt University International Office:**
- Laurien Stuvers – Institutional Coordinator Erasmus+ Europe
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