

Retribution fee for visa applications

As of March 2015 a new visa fee (the so-called retribution fee) of 200 or 350 EURO has been decided by the Belgian Federal Government.

Typically Master- and PhD-student pay 200 EURO.

If you come to UHasselt with a so-called Host Agreement, you need to pay 350 EURO.

The contribution covers the administrative costs involved with the processing of a visa application, a residence permit application or a demand for a change in status.

If this contribution is applicable to you, you will have to pay it before submitting your application to the Belgian diplomatic or consular post where you reside abroad or to the municipality where you reside in Belgium.

If your application concerns multiple applicants, each one will have to pay the applicable contribution.

In the event of a refusal, the contribution will not be refunded.

Bank costs

The amount to be transferred has to cover the exact amount of the contribution as well as any banking charges linked to the payment.

Inquire with the bank or deposit organisation about the amount that will be transferred into the account.

The Immigration Office will check whether the right amount has been received.

Validity of the proof of payment of the contribution

You have to provide a valid proof of payment for the correct amount of the contribution.

For example : If you have made a bank transfer, you should bring the account statement or a deposit slip with a postmark.

In case of doubt, the diplomatic or consular post, the municipality or the Immigration Office will check whether the payment has effectively been received in the account and whether the amount of the payment is in accordance with the purpose of your stay.

Who can pay the contribution?

The applicant or a third person.

In foreign currency or in euro ?

The contribution needs to be in EUR.

Cash money or bank transfer

The contribution needs to be transferred to bank account BE57 6792 0060 9235.

Account information

IBAN BE57 6792 0060 9235

BIC PCHQBEBB

Bank : BPOST NV, Muntcentrum (zonder nr.), 1000 Brussel

Beneficiary : FOD Binnenlandse Zaken, Dienst Vreemdelingenzaken, Antwerpsesteenweg 59B,

1000 Brussel

Reference of the payment

- name and first name of the applicant, (as mentioned in the passport)
- nationality,
- date of birth; day (DD), month (MM), year (JJJJ)
- purpose (article of the law of 15.12.1980)

Structure of the reference

Name_Given name_Nationality_DD.MM.YYYY_Article(mention the n°)Law15.12.1980

Example: YANG_CHUAN_PAKISTANI_01.02.1930_Artikel 10bis_Wet 15.12.1980

If the number of characters is limited or if certain characters cannot be used, mention name, given name and date of birth of the applicant as a priority.

For more info: see <https://dofi.ibz.be/sites/dvzoe/index.html>