



### **Agreement Proof of Solvency 2025-2026**

I, the undersigned, declare that I will comply with the following agreement and transfer EUR 12700 (= EUR 1050\*12 + 100 administration)<sup>1</sup> to the bank account of Hasselt University (On your payment, use the reference number mentioned on the invoice, otherwise the money will not be received on the right account):

<b>Name and address accountholder:</b>	Universiteit Hasselt Martelarenlaan 42 3500 Hasselt, Belgium
<b>account number :</b>	IBAN : BE53 4532 5078 0153
<b>bank details :</b>	BIC code : KREDBEBB name : KBC address : Brusselsesteenweg 100, 3000 Leuven, Belgium
<b>reference:</b>	SEE INVOICE in your student portal

Hasselt University will hold this money in your name. Upon your arrival, this amount will be transferred to a blocked account. This account will be blocked for the duration of your studies. You will have to open a Belgian current account on your name. An amount of EUR 1050 will then be transferred within the first 10 days of every month to this account to cover your daily expenses during a study period of one academic year (12 months).

**The first payment will be done as soon as :**

- you have added your Belgian bank account number into your Student portal at UHasselt AND
- requested a refund in your student portal

Upon your arrival at Hasselt University, you will receive a step-by-step plan on how to complete the procedure for opening a Belgian bank account.

In case you fail to arrive in time to start your studies at Hasselt University, the money will be refunded to the account in your home country. **Please note that all banking costs will be for your account.**

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<sup>1</sup> The amount of 1050 EUR can still be changed by the Belgian Foreign Affairs Ministry.



As soon as Hasselt University has received this amount on the account mentioned above, you will be issued a Financial Certificate, as proof of solvency for the application of your visa or residence permit. Do note that such a transfer can take up to **ten working days**.

Your contact person for this procedure at Hasselt University will be Mrs. Stefanie Commeene ([stefanie.commeene@uhasselt.be](mailto:stefanie.commeene@uhasselt.be))

### **Personal details**

Please write your data exactly as they appear on your passport (*or on other official documents*) in a legible way. Incomplete or illegible applications may be rejected and cannot be processed nor answered.

Surname:

First name(s):

Maiden and/or any other names that may have been used on official documents:

Sex: ☐ male/ ☐ female

Current nationality:

Date of birth (*dd/mm/yyyy*):

Place of birth:

Permanent address in your home country (*as mentioned in your passport or other official document*):

Street:

N°/box:

Postal code:

Town/city:

Country:

Address in Belgium (if applicable):

Telephone (*country code + area code + phone number*):

E-mail:

Programme that you will follow at Hasselt University:

Pre-registration number or student number:

Personal home bank (*name + address*):

Personal home account number:

**I hereby declare that this information is correct and complete and that I shall immediately inform Hasselt University of any change regarding my situation.**

**I declare my acceptance of this Agreement in its entirety.**

**Signature**

**Place**

**Date**



**STEP BY STEP :**

**STEP 1:** Return this agreement, along with a copy/scan of your admission letter and passport, to [Stefanie.commeene@uhasselt.be](mailto:Stefanie.commeene@uhasselt.be)

**STEP 2:** After a few days, you will receive an invoice in your student portal. Make the payment and send the proof of international bank transfer to [Stefanie.commeene@uhasselt.be](mailto:Stefanie.commeene@uhasselt.be)

**STEP 3:** you will receive the certificate in your student portal within 10 working days after we have received the payment. **Make sure to start the procedure on time!** The certificate can be used for the visa application.

**STEP 4:** After arrival in Belgium, open a Belgian bank account and mention the bank account in your student portal. Apply in your student portal for the reimbursement of the Proof of Solvency once you have done this. Go to your account balance and request a refund.