CALL FOR EXCHANGE SCHOLARSHIPS OUTSIDE EUROPE

ACADEMIC YEAR 2025-2026

INFORMATION FOR UHASSELT STUDENTS

INTRODUCTION

This call is specifically for students applying for a scholarship outside Europe[1] both for study and traineeships.

The distribution of the scholarships is a competitive selection process. The scholarships will be awarded to the students with the best application file and who need the financial support from the socio-economic point of view the most.

MOBILITY DURATION AND SCHOLARSHIP

- The minimum duration of the exchange period is 1 month (28 d.) (Minimum 5 ECTS).
- The scholarship application concerns a stay abroad in the context of a course that is recognized in your curriculum during academic year 2025-2026.
- The amount of the scholarship can vary between
    - a lump sum travel grant of 1.500,00 euro;
    - or a scholarship consisting of a lump sum for travel costs[2] and an individual subsistence allowance of 700 euro/month (+ 200 euro/month extra for students from underrepresented groups).

CONDITIONS AND SELECTION CRITERIA

- All study areas are eligible to apply.
- Only bachelor and master students can apply.
- You do not pay tuition fees in the receiving institution/company/organization.

[1] The following countries are **not** eligible: Austria, Belgium, Bulgaria, Czech Republic, Croatia, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden

[2] The amount of the lump sum for travel costs is distance based and can vary between 360 and 1.500 euros.

- Your faculty determines the destination and period during which you can go abroad during your studies.
- An evaluation and selection will be carried out by an independent jury, in which the following matters will be of great importance:
    - (academic) motivation for your stay abroad at the chosen institution/organization (50%)
    - academic performance (25%)
    - the extent to which you need the scholarship to finance your stay abroad (partly on the basis of a financial plan) (25%)
- Priority will be given to students from 'underrepresented groups'. This includes the following categories:
    - students who receive a Flemish study allowance (confirmed by AHOVOKS)
    - students with a disability (recognized via the VAPH)
    - students in a work trajectory
    - Students with a living wage
- You can submit an application file for one destination (the destination for which your faculty has selected you).
- The selection result will be announced by e-mail before the last week of June 2025.
- Bear in mind that the partner institution/host organization must also accept an UHasselt candidate, this remains a decision-making power of the partner institution/host organization. Your selection is therefore only definitive after acceptance by the host institution.

APPLICATION

You have to apply through **this google form.** The google form consists of 3 sections:

- personal details
- mobility details
- the completed and signed application form (this is a word document that you have to download **on our website).**

To **submit** your application, you proceed as follows:

- Register and complete your information in the google form.
- Upload the application form in the google registration form:
    - Make sure to merge all requested documents (application form & attachments) in **1 pdf**.

- Make sure the file name of the PDF is drawn up in the following way : 2025_2026_surname_first name_application.

- Submit your application through the google form.

! Please note that only applications which also have a file in the student exchange database (student file => exchange) will be considered!

TIMING

The deadline to apply is **10/03/2025 at 5 pm (Brussels time).**

Applications submitted too late will not be taken into consideration.

The final selection results will be communicated as soon as possible, and no later than June 30 2025.

SELECTION

Your scholarship application will be assessed by an independent panel of experts at UHasselt level. Whether or not you receive a scholarship will depend on the quality of your application file and the demonstrability of your financial need.

IMPORTANT

After this initial UHasselt selection, you might - in case of approval of your application - be asked to submit your application to an external funding agency to obtain the scholarship. You will then be asked to:

1. provide additional information (including recommendation letters, training/learning/internship agreement) and
2. upload your data in the database of an external funding agency.

PRACTICAL TIPS

- Please read the instructions/guidelines and application form carefully.
- Ensure that your file is **correct and complete**, and is **submitted on time**:
  - Did you complete all requested documents correctly and completely?
  - Did you register in the exchange databank (via your student file)?
  - Respect the deadline to submit the file!
  - Incomplete and/or late files will not be considered by the selection committee.
- Assume that the readers do not know your personal and academic background. You should give them a very clear picture of your intended exchange experience.
- Take care of your application file:

- Do not submit a handwritten application file
- Be as concretely as possible
- Add as much relevant evidence as possible
- Pay attention to the quality of your file: language use, content, design, etc.

- Make sure to submit your application through the google form.
- Do not forget to attach the signed PDF application document and to name the PDF correctly: 2025_2026_familyname_firstname_application.