2022-2023

Welcome Guide



UHASSELT

KNOWLEDGE IN ACTION

In case of emergency...

European international emergency number

112

police emergencies

101

other calls

011 93 89 38

for Hasselt and Diepenbeek

ambulance & fire department

100

other calls

011 24 88 88



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UHASSE
Welkom in de universiteit van vandaag!
UHASSELT



Welcome to Hasselt University

Dear student,
Dear guest,

We are delighted that you are planning a stay at our university and we are looking forward to welcoming you in Hasselt soon.

Hasselt University is a young and dynamic university and is located on two campuses; a city campus right in the centre of Hasselt and a campus in a green environment, just outside the city of Hasselt (in Diepenbeek). The Netherlands, Germany and the French speaking part of Belgium (Wallonia) are all nearby.

While preparing for your stay, the questions and practicalities you face may seem endless. This Hasselt University Welcome Guide answers the practical questions about your arrival and about living and studying in Belgium and Hasselt. Should you have further questions about your stay after reading this guide, please do not hesitate to reach out.

See you soon!

International Office
Tel: +32 11 26 81 76
www.uhasselt.be/en/international
www.facebook.com/hasseltuniversity

Belgium

The kingdom of Belgium is one of the smallest countries in Europe and has a population of 11,7 million people. It is located in the center of Europe. The capital is Brussels. Belgium may be small, but there are plenty of things to do and see; historic cities, fine restaurants, hiking trails,… .



Climate

Belgium has a temperate climate characterized by moderate winters and pleasant summers. The weather is often unpredictable though and visitors can expect a downpour any time of the year. On average the warmest months are July and August. Winters can be cold, snow is possible, but not frequent.

Language

Belgiums system of government is a tangled web consisting of six governments and six parliaments. The most important thing to remember is that Belgium has three official languages: Dutch, French and German. The cities Hasselt and Diepenbeek are located in the Dutch (or Flemish) speaking part of the country. French is the dominant language in the southern part of Belgium, and there is a small region in the east of the country where people speak German. But don't worry, most Belgians generally have a good knowledge of different languages, including English.

Hasselt

Hasselt is the capital of the Belgium province of Limburg and counts 79,000 inhabitants. It is a city filled with charm and opportunities. Hasselt welcomes more than 2,000 international students, guests and researchers from all over the world every year. Hasselt is often linked to jenever, the juniper-flavored national and traditional liquor, and speculaas, a typical spiced almond biscuit. Besides, the city is known for its hospitality, excellent restaurants, cosy terraces and bars. There is a large cinema complex (Kinepolis). For theatre, literature, contemporary dance and classical music you can visit the cultural centre, CCHA. The Japanese garden, the nature preserve Kiewit and the domain of Bokrijk are a real treat for nature lovers. For dance parties, alternative or pop concerts, you should check out Muziekodroom (MOD). In Diepenbeek, student associations organise plenty of activites and parties for students. The Erasmus Student Network (ESN) is also represented at Hasselt Univeristy.

More information: visithasselt.be/en

Hasselt University

Hasselt University is situated in the heart of Europe, within a stones throw of cities such as Brussels, Liège (in the French-speaking part of Belgium), Aachen (Germany) and Maastricht (the Netherlands).

As civic university, we assume our responsibility, commit ourselves and share our knowledge in ways that benefit society. Strong public engagement was, is and always will be at the core of who we are and what we do. Current and future challenges guide our teaching, research and social engagement. Innovation is a constant in everything we do. Hasselt University is ranked amongst the best institutions worldwide in U-Multirank 2020 (an online tool designed with seed funding of the European Commission). Furthermore, Hasselt University is ranked in the top 400 of the Times Higher Education World University Ranking, as well as 47th in the Times Higher Education Ranking of universities less than half a century old.

Approximately 6,700 students and 1,500 staff members are connected to Hasselt University. Hasselt University offers attractive undergraduate, graduate and PhD programmes in its seven faculties (Faculty of Business Economics, Faculty of Sciences, Faculty of Medicine and Life Sciences, Faculty of Law, Faculty of Architecture and Arts, Faculty of Engineering Technology, Faculty of Rehabilitation Sciences) and its School of Transportation Sciences, School for Educational Studies and School of Social Sciences.





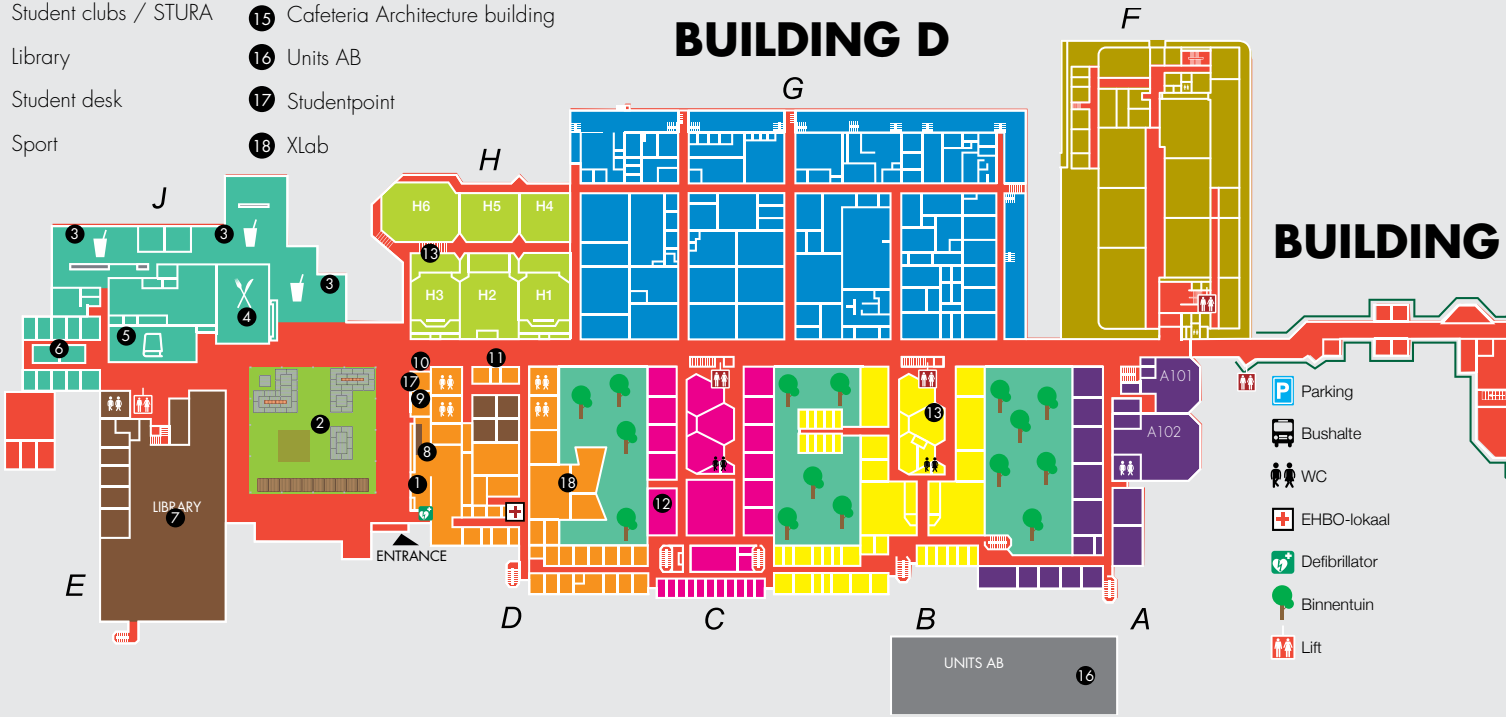


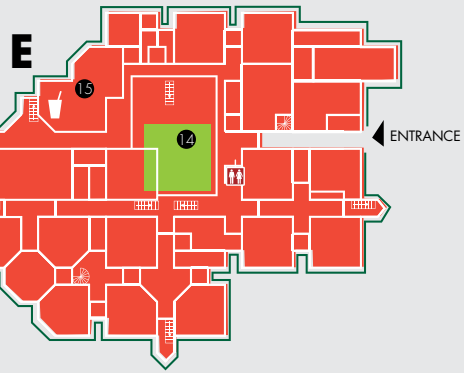




CAMPUS DIEPENBEEK

1. Reception
2. Agora
3. Cafeteria
4. Restaurant
5. Bookshop
6. Student clubs / STURA
7. Library
8. Student desk
9. Sport
10. Campus police
11. ATM - PingPing
12. Helpdesk
13. LOA
14. Agora Architecture building
15. Cafeteria Architecture building
16. Units AB
17. Studentpoint
18. XLab





CAMPUS HASSELT



A **OLD PRISON**

1. Reception
2. Panopticum
3. Foyer
4. Study coaching department (1st floor)
5. Student facilities department (1st floor)
6. Aula Louis Verhaegen - Auditorium 1
7. Aula Louis Roppe - Auditorium 2
8. Open universiteit
9. Helpdesk
10. Outside auditorium
11. Cafeteria
12. Restaurant
13. STURA
14. Bookshop
15. PingPing

B **LAW BUILDING**

Finance department
ISA/WEB
Faculty of Law
Classrooms


'T DUSSA
NEW YORK
HASSELT
Verboden



Pre-arrival information

Accommodation

If you are looking for a student room, check out available rooms via kot@limburg.be
More info and help: housing@uhasselt.be

If you prefer to look for a room once you are in Belgium, you can also choose to stay several days or more in the Hostel H in Hasselt and look for the best place with your own eyes! The hostel is perfectly located, close to Hasselt railway station and within walking distance of Hasselt city centre. It is a brand new building with a young, modern look where you can spend some time exploring and strolling around Hasselt while waiting for your new home.

If you are PRE-registered at Hasselt University you can even stay there at the 'Members Rate' which will give you a 10% discount.

Once you have found a place to live, please put your name on the doorbell. This is mandatory by police law and you could be fined if you neglect to do so.



Opening a bank account

It is safer to deposit your money in a bank rather than leaving large amounts of cash in your room or walking around with it.
In order to speed up the opening of a Belgian bank account we hereby provide you with some more information to open a bank account remotely at KBC.
You will have to enter some personal data, as well as upload some documents:

- *A clear photo or copy of your identity card or passport*
- *Proof of your current domicile address (e.g., a declaration from your local authority or a copy of a utilities bill). Please make sure that this document bears a signature and date*
- *Proof of your future school or place of work (this could be your acceptance letter from UHasselt*

Upon your arrival, you just have to turn in one more document which you receive after registration at the town hall (this procedure can also be done remotely, more info will follow).

If you choose to open a bank account in Belgium you will need the following documents:

- a valid passport or identity card, proof of enrolment at Hasselt University;
- a copy of your rental contract;
- registration at town hall

A current account provides you with a cash card for 24-hour cash dispensers.



Addresses:

- BNP Paribas Fortis, Ridder Portmansstraat 1, Hasselt
- KBC, Gouverneur Verwilghensingel 102, Hasselt (especially for non-EU students)
- Belfius, Havermarkt 36, Hasselt
- Crelan, Stadsomvaart 1, Hasselt
- ING, welvaartstraat1, Hasselt, Hasselt
- ING, marktplein 11, 3590 Diepenbeek
- BNP Paribas Fortis, Marktplein 18, Diepenbeek
- KBC, Kapelstraat 36, Diepenbeek
- Belfius, Dorpsstraat 24, Diepenbeek
- Crelan, Varkensmarkt 10 B11, Diepenbeek

Useful contacts at our university



SUPPORT INTERNATIONAL STUDENTS AND STAFF
Stefanie Commeene
stefanie.commeene
@uhasselt.be



ADMISSION AND ADMINISTRATION EXCHANGE STUDENTS
Erika Vandersmissen
erika.vandersmissen
@uhasselt.be



ADMISSION AND ADMINISTRATION INTERNATIONAL STUDENTS
Leen Jorissen
leen.jorissen@uhasselt.be


UHASSE


UHASSELT



Upon arrival

Administrative formalities

Registration at Hasselt University

You are required to register as a (exchange) student or visitor at the Student Administration (Martelarenlaan 42, 3500 Hasselt) in order to get your student/staff/visitor card. This card allows you to make use of the UHasselt facilities and infrastructure such as the library, bike rent, university restaurants etc.
For more information, please contact the Student Administration: studentenadministratie@uhasselt.be

REGISTRATION AT THE TOWN HALL

On arrival in Belgium all foreigners staying longer than one month must register at their local town hall ***within eight working days.***

	DIEPENBEEK, DORPSTRAAT 11		HASSELT, LIMBURGPLEIN 1	
	AM	**PM**	**AM**	**PM**
Monday	09.00-12.30		09.00-12.30	12.30-17.00*
Tuesday	09.00-12.30	14.00-19.00*	09.00-12.30	12.30-20.00*
Wednesday	09.00-12.30	14.00-16.30*	09.00-12.30	12.30-17.00*
Thursday	09.00-12.30		09.00-12.30	12.30-17.00*
Friday	09.00-12.30		09.00-12.30	

**Every weekday from 9.00 am – 12.30 pm you can enter the Town Hall of Hasselt and Diepenbeek without an appointment... During the opening hours indicated in the afternoon, you can only visit the Town Hall by appointment.*

Town Hall Diepenbeek:
Dorpsstraat 14
3590 Diepenbeek
For opening hours and appointments call 011 49 18 30
or fill in a contact form on the website

Town Hall Hasselt
Limburgplein 1
3500 Hasselt
For opening hours and appointments call 011 23 90 00
or email bevolking@uhasselt.be

Town Hall Genk
Stadsplein 1
3600 Genk
For opening hours and appointments call 089 65 36 00
or email info@genk.be

Leaving Belgium at the end of your studies/stay: notify the Town Hall.

	DOCUMENTS REQUIRED	DOCUMENTS TO RECEIVE
EU citizen < 3 months	• passport or identity card • proof of enrolment Hasselt University • copy of your rental contract or correct address	"melding van aanwezigheid" (announcement of presence)
EU citizen > 3 months	• passport or identity card • 4 passport photographs • proof of enrolment at Hasselt University • EHI-card or proof of insurance • proof of scholarship or proof of enrolment as Erasmus student or a declaration on honour of proof of solvency is also accepted • copy of your rental contract of correct address	"verklaring van inschrijving" (statement of registration)
Non-EU citizen < 3 months	• passport with visa C (if required) • 2 passport photographs • proof of enrolment at Hasselt University • copy of your rental contract or correct address	"aankomstverklaring" (statement of arrival) valid for 90 days (approx. 5 euros)
Non-EU citizen > 3 months	• passport with visa D • 4 passport photographs • proof of enrolment at Hasselt University • proof of scholarship, proof of solvency or proof of guarantee • copy of your rental contract or correct address	"bewijs inschrijving vreemdelingenregister (BIVR)"* (registration foreigners register, approx. 15 euros) Residence permit: 'A-card'**

** After registration at the local Town Hall, a police officer will pass by your residence to check that you actually live there before you receive your BIVR. If you are not at home you will receive a letter inviting you to report to the police station of your district.*

***A-Card: Pls. note the **expiration date** on the front of this card; so do not forget to renew it in time !*

Changes/leaving Belgium

- Change of address: notify the Town Hall and alter the address in your academic file.
- Leaving Belgium in the middle of your studies/stay: notify the Town Hall and the Student Administration: Leen Jorissen (leen.jorissen@uhasselt.be), your academic advisor (see page 13).
- Renewal of your residence permit: do not forget to go to the Town Hall at least 30 days before the expiration date. For more information on renewing your residence permit:

Language courses

UHasselt offers free Dutch & English language courses. For more information, please check out the website.

For more information about integration in Flanders please contact the department Integration of the Flemish government "Agentschap Integratie en Inburgering" you can contact kristel.nowak@integratie-inburgering.be or visit the website.

Mobile phones

If you wish to use a mobile phone in Belgium you should be aware that there are a few major competing networks:

- proximus: www.proximus.be
- base: www.base.be
- mobile vikings: www.mobilevikings.com
- orange: www.orange.be
- telenet: www.telenet.be
- Lycamobile: www.lycamobile.be/en/

You can buy a SIM card with a local number and top up your phone balance in many shops or through their website.

Health insurance – Health care

Health insurance

Individual health insurance is compulsory in Belgium.

If you are from an EEA country you are insured through your own national health service by the European Health insurance card (EHI). This card covers expenses in the event of illness abroad, and is valid for a maximum of one year.
When you see a doctor or a specialist, you will be given a "certificate of services provided". In some cases, the pharmacist provides you with a document for refund purposes (certificate model 704). Bring these certificates, together with your EHI-card to the mutuality office. We recommend that you also acquire travel insurance.

However, if you are from a non-EEA country, you have to take out an insurance in an all-inclusive insurance, called AON. If you are staying longer than 6 months you should also subscribe to the health insurance fund CM (Christelijke Mutualiteit) or 'De Voorzorg'. This can be done during the Orientation Program in September or by going to their office in Diepenbeek.

Didier Verding Kerklaan 6 bus1, Diepenbeek
Vismarkt 11, Hasselt
Prins-Bisschopssingel 75, Hasselt

Also note that a representative of CM will hold office.

Flemish Social Protection Programme

This is a compulsory insurance for everyone living in Flanders, starting from the year you turn 26. For more information call 02 553 46 90.

Health Care

Always visit a general practitioner, never go to the hospital directly, unless it is an emergency.
To see a general practitioner you have to make an appointment. Always take your EHI or ID card with you to the doctor or the hospital.

Doctors:

- Huisartsen De Demer, Stationsstraat 28, 3590 Diepenbeek 011 24 70 00
- Huisartsen De Steen, Steenweg 172, 3590 Diepenbeek 011 32 30 01
- Huisartsen Hygeia, Kramerslaan 9 bus 4, 3500 Hasselt 011 27 83 80

Or visit the website mediwacht.be

Dentists:

- Dentist Luc Cosemans, Ganzebroekstraat 10, Diepenbeek, 011 32 18 01
- Dentist Chris Kruijen, Marktplein 38, Diepenbeek, 011 32 13 83
- Dentist-centre CMT, Luikersteenweg 232 b2, Hasselt, 011 28 45 45
- Dentist-centre Molaar, Maastrichtersteenweg 198/1, Hasselt, 011 76 28 68

Eye doctor:

- Dr. K. Noben, Stationsstraat 88, Diepenbeek, 011 33 11 22
- Oogcentrum Hasselt, Sint truidersteenweg 281, hasselt, 011 23 33 91

Gynaecologist

- Gynaecologiepraktijk Hasselt, Toekomststraat 10,3500 Hasselt

Hospitals:

- Virga Jesse Campus, Stadsomvaart 11, Hasselt, 011 33 55 11
- Salvator Campus, Salvatorstraat 20, Hasselt, 011 28 91 11

Urgent medical assistance:

- 112 (= international emergency number)

Medical assistance at night and during the weekend:

- Doctor: one central number: 011 33 65 33

Detox centre: (for all kinds of intoxication) +32 70 245 245







Living in Belgium

Traveling in Belgium and Europe

Documents required

For a citizen of a country belonging to the EEA (+ Switzerland and Monaco), a national identity card is all you need to travel from one European Union country to another. No passport or visa is required.

Citizens of all non-EEA countries must have a passport with the appropriate visa.
The type C or Schengen visa is for stays shorter than 3 months and allows you to enter Belgium. It also entitles you to travel through a part of Europe, namely the "Schengen area".

The following countries are members of the Schengen area: *Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, the Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden and Switzerland.*
The UK is not a member country of the Schengen Area.

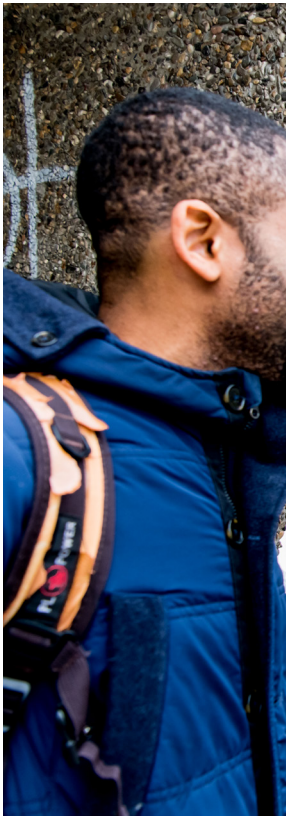
For stays longer than 3 months, you will need a visa type D or Authorisation for Provisional Sojourn (also referred to as the "Student Visa"). This applies to all international students who do not belong to the EEA area, Switzerland or Monaco.

When travelling, always take your international passport and residence permit with you, even when visiting a nearby city like Maastricht (The Netherlands).

The Belgian **railway** offers various cut-price formulas to travel in Belgium and Europe. You can find more information on the website www.belgiantrain.be/en or at the railway station. Here are some of the most commonly used:

Youth Multi (Go Pass 10): if you are under 26 years of age, your go-pass entitles you and your friends (under 26) to 10 second class single trip between two Belgian stations. The go-pass is valid for 1 year and costs 55 euros (53 euros if you buy it via the app).
Standard Multi (Rail Pass): similar to the go-pass, but without an age limit, it costs 87 euros (84 euros if you buy it via the app).

You can also travel by the high-speed Thalys train from Brussels, Antwerp or Liège to a lot of big cities such as Paris, Amsterdam, Rotterdam, Schiphol, Den Haag, Aachen, Köln and many more (www.thalys.com). Another option is the Eurostar train from Brussels to London, Paris, Lille and Amsterdam (www.eurostar.be) or the TGV to go to France.





The name of the local **bus** company is "De Lijn". Bus numbers BP, 1, 36, 45 and 20a take you from Hasselt railway station to Hasselt Campus in 10 minutes.

Bus numbers 36, 45 and 20a take you from Hasselt railway station to Diepenbeek Campus in 20 minutes. More information on bus services can be found on the website delijn.be.

Buy a campuspas and travel unlimited for 20€ around Diepenbeek: go to your student file online – registration for Campuspas'. Then you can apply for this bus pass which allows you to travel in Hasselt and Diepenbeek during the academic year. Make sure you have a MOBIB kaart first mobib.be.

Pay attention to the direction in which the buses go. This is shown at the front of the bus outside. Do not forget to push the blue button on the bus to indicate that you will get off.

Bus tickets are sold in the bookshop at Diepenbeek Campus. Do not take public transport without a valid ticket.



Hasselt University gives you the option of hiring a **bike** for 25 euros per year after paying a warranty of 70 euros.
In order to speed up the whole process, please proceed as follows:

- Go to citybike.uhasselt.be and create a login. Please NOTE: *when your Home Address shows another country than Belgium, you will NOT have to fill out the so-called 'National Number';*
- Then go to 'Rent a bicycle', fill out all fields, and print your contract;
- **Read/print the 'Rent Regulations';**
- Pay the 70 euros deposit via bank transfer, if possible, and bring a proof of payment;
- Alternatively you can pay in cash (only at Fietsbasis Hasselt) or Debit card-card while here.



Belgium has a number of commercial **airports**, but the two major international airports are Brussels Airport ("Brussels Nationaal") in Zaventem and Charleroi Airport ("Brussels South") in Charleroi. Furthermore, Maastricht Airport in Maastricht, the Netherlands is also very near.

Please note that every passenger travelling by train to or from Brussels National Airport has to pay a "Diabolo fee" on top of their ticket price. Please consult the following link to read more about the Diabolo fee.



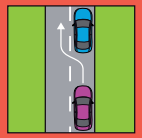
When you arrive at Hasselt station, there are **taxicabs** ready to drive people around. You may need one if you are not sure about your destination or if you don't want to walk home. You can check for more information the following links:
www.wave-a-cab.be/en/waver
www.taxihtm.be/
www.hasseltse-taxi.com/EN/taxi
On Sunday evenings, a taxi will be available to take you from Hasselt station to your accommodation between 21.30 - 22.30. Tickets have to be bought in advance at the Student Facilities Office for €2,00.

Are you an international student or an erasmus student at UHasselt arriving for the first time? UHasselt wants to make your first trip to your student room/lodging as smooth as possible. We refund part of the price of your taxi from Hasselt station or an airport in Belgium. Search for Taxi refund on the UHasselt website.

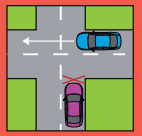


You can find a student job via interim offices such as: Synergie interim, Itzo, convert

Traffic rules



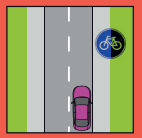
Drive on the right,
overtake on the left.



Priority is given to the right;
drivers must stop for traffic
joining from the right.



Drinking and driving is
prohibited, for cyclists too.



Cycling on the cycle track
is mandatory.



Use lights if you are
cycling at night.



Taking passengers on your
bicycle carrier is strictly
prohibited.

Student jobs

While you are studying (bachelor or master level) at Hasselt University, you may want to combine your studies with a (part-time) job. As a student, you are allowed to work 475 hours per calendar year. The maximum number of hours you can work as a non-EU member is 20 hours per week, except during school holidays.

If you come from a EEA country, you are free to start looking for a job in the area. However, as a non-EU member who wants to work during the academic year, you should apply for a 'work permit, type C' at the local city hall.

During school holidays you can work without a work permit. However, students who arrive in Belgium during the summer preceding the academic year in which they are registering are not allowed to work during that period.

The job service of UHasselt uses a platform to communicate about the available internal and external student jobs and summer jobs. This platform is called Jobteaser Career Center.
Register yourself with your student mail to get access to this exclusive platform. When your profile is completed, you can apply directly for the jobs you are interested in.

For more info:




Apotheek

Taxes

Taxes in Belgium

All guests, staying in Belgium for more 3 months, are considered as 'Resident in Belgium' and will therefore receive several official letters and invoices regarding taxes. More info:

Province tax:

35 euros to be paid by everybody living in this province (Limburg). If you have the so-called 'VT-status' of your mutuality (meaning you have no or very low income), you can apply for a 50% reduction by sending the Province a proof of your VT-status (put a personal sticker of your mutuality on the invoice and send it back to the sender). You will then receive a new invoice for 17.5 euros.

Waste tax:

This invoice, sent yearly by a company called 'Limburg.Net', asks you to pay for waste collection. However if you already pay a similar fee, directly to your landlord, you can inform the company about this.

General Income Tax

In May/June you might receive a 'brown envelope', containing your tax declaration in Belgium and an extra envelope.
For those who had no Belgian income at all in the previous year:

- First go to 'My Academic file' and print a copy of your 'Proof of Enrolment' at UHasselt.
- Then take the red form in the envelop, go to the last page and look for the word *'Datum'* on the bottom of the page, fill in the current date and sign the document at *'Handtekening'*.
- Put this red form along with your 'Proof of Enrolment' in the extra envelope and send it by mail to the address mentioned in 'Ledeberg'. If you fail to do so you could get a fine!



The General Income Tax must be submitted by June 29th, 2023!





Academic support

StudentPoint

During your studies at Hasselt University you get the necessary support as a student.
Do you have a question and you do not immediately know whom to contact? You can visit StudentPoint every working day. Our student counselors are present from 10 a.m. to 2 p.m.(Monday -Friday) and from 2 p.m. to 5 p.m. (Monday - Thursday).

Academic advisors

Do you have questions about the programme, curriculum, regulations on education and examination, exam results or your study progress? Or about the design of your study programme, or the possibility of modifying it? Do you wish to apply for one or more exemption(s)? Your programmes academic advisor will be glad to help you.

Faculty coordinators

(exclusively for exchange students)

If you are an exchange student and have questions concerning your choice of subjects, exam schedules or other academic matters, please contact your faculty coordinator.





Study coaches

Do you have questions or doubts about your study method or planning? Do you experience stress, procrastination, lack of concentration or fear of failure? If so, you can contact the study coach of your programme.

Student psychologists

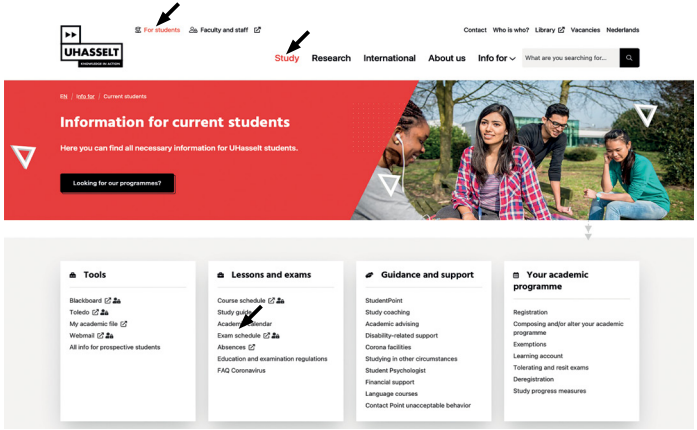
You can turn to the student psychologist for support and assistance with all sorts of personal, relational, family and other problems. The psychologist can, if needed, also refer you to more specialized help.
studentenpsycholoog@uhasselt.be

Disability officer

Are you diagnosed with dyslexia, AD(H)D, ASD or chronic health conditions? Do you combine your studies with top level sports, working in employment, family care or other circumstances?
In that case, you can request reasonable facilities in educational activities and/or exams via your electronic student file - 'special circumstances'.
faciliteiten@uhasselt.be

Finding information

It all starts with the right information. A lot of useful information can be found on our websitewww.uhasselt.be/en. Check it out!



By clicking on **'Study'** or **'for students'** you will find all the information you need. You can check your academic file, your schedules, but also information about accommodation, life on campus, coaching and support, regulations and administration, and much more.

In the **study guide** you will find all the information about your programme and courses. For each course you can check the credits, the teaching period, teaching methods, contact persons, a brief description of the content, the learning outcomes, course material, evaluation methods, ...

Academic calendar

The academic calendar of each program contains the dates of teaching and examination periods, deadlines for deregistration for course units, days off, holidays, ...

Course schedule

In your course schedule, you can find when and where you have classes. Since course schedules do not always follow a recurrent structure, it is wise to check it daily and weekly for alterations.

Exam schedule

The academic calendar lists when the examination period starts and ends. The detailed exam schedule will be published via your online schedule "MyTimetable" four weeks before the start of the examination period at the latest.

Check blackboard at least one day before each lecture, so that you can prepare properly for class (e.g. reading assignments, downloading or printing lecture slides, ...).

Academic programme

Upon arrival in Belgium, you finish your official student registration at Hasselt University. As a final step it is vital that you compose your academic programme for the upcoming academic year in your academic file. Please do this as soon as possible. Composing your academic programme is a yearly process.

After you have requested your academic programme, you can access your course schedule via "MyTimetable" on the website and the electronic learning platform Blackboard. In your course schedule, you can find when and where you have classes. Please check your course schedule daily since this is subject to change.

Blackboard

Blackboard is the virtual learning environment where you find all the information you need about each of your courses (announcements, course information, course material, changes in course schedule, ...)

How to use Blackboard?

- Go to bb.uhasselt.be
- Login with your user-id and password
- You will see an overview of the courses you are registered for, as well as the announcements for each course, lecture slides, extra reading material, ...

Note that the students of the Faculty of Engineering Technology use Toledo instead of Blackboard.



My academic file

'My academic file' is the place where you can find your personal information, download forms and check your exam results.

Study progress measures

The study progress measures are very important for every student in order to continue with the programme and to proceed to the next academic year.

The study progress measures are based on:

- your study success rate
- the amount of enrollments for a course
- binding conditions
- the balance of your learning account

Educational methods and learning

Education @ uhasselt consists of two key components:

Contact moments

Most programmes combine lectures and practical sessions.
During a **lecture**, a professor teaches in front of a (large) group. Depending on the group size, there may be (a lot of) interaction between the professor and the students.

Practical sessions, also known as 'work meetings', 'practica' etc. are mostly organised in smaller groups. You may have to prepare for them at home. During a practical session, you will learn how to apply and discuss your course material.
Although not always mandatory, it is helpful to attend all your lectures and practical sessions.

Autonomous learning

Hasselt University has a unique approach to learning. You can study more or less autonomously, guided by lectures and study instructions from the professors.





Evaluation

All programmes evaluate their students in various ways.
There are the classic exams, but students are also assessed throughout the year. You can be evaluated on your academic writing, group assignments, presentations, exams,...
You will not only be evaluated on your academic skills, but also on your professional skills, e.g. presentation skills.
A few weeks after you have finished your exams, you will find your results in 'my academic file'. After each evaluation, it is possible to get feedback from your lecturers. It is advised to ask for this feedback, so that you know how to improve next time.

Did you do well?

You pass your exam if you obtained a 10/20 or more. If you did not pass the course, you get a second chance in August for most courses.
Every grade between 10/20 and 14/20 means you did really well. Higher results are rather exceptional.

At Hasselt University, you get a distinction if you have a weighted average of 68%. You graduate with a great distinction if your weighted average is 77% and with greatest distinction if your weighted average is 85%. You can find more information in the Education, Examination and Legal Position Regulations for students (EEL regulations).

More information about study coaching, study tips and evaluation:





Student services & student life

Library

As a registered student or visitor you are allowed to use the UHasselt library. More info: bibliotheek.uhasselt.be/en

In order to offer our students and staff members the widest possible range of (electronic) literature, UHasselt Library collaborates with Hasselt Library Limburg, Maastricht University and KU Leuven.

Library Hasselt Limburg, Dusartplein
Martelarenlaan 17B, 3500 Hasselt
Open mo-sat from 10 am till 18 pm

University restaurant

Sandwiches, drinks, sweets, lunches are available in the university restaurants in Diepenbeek and Hasselt. Hasselt University offers students a discount if you pay your meal with your student/staff/visitor card.

When you register your student/staff/visitor card on the "ping ping website", you can use the copy machines, buy a sports card in the Studentensport Limburg app and buy lunch at Hasselt University restaurants.

Study Materials

You can purchase your study material, courses and textbooks in the Campusshop XOD.

The Campusshop has two locations:

- At the Agora of **Campus Diepenbeek** (Building D) there is an extensive student shop. 011 26 87 24
- At the Panopticum of **Campus Hasselt** there is a service point for the law, the social and mobility science faculty. 011 26 80 65

You can find your personal book list in your digital student file. Online orders can be picked up in the Campus Shop or delivered to your home for a small fee. You can buy UHasselt-merchandising and -stationery at the Campusshop.
campusboekhandel@uhasselt.be

Every year the Computer Service Department of UHasselt, in collaboration with PXL, offers two laptops with a very beneficial price-quality ratio. You are also able to buy a MacBook with a special discount for UHasselt students.
www.uhasselt.be/laptop-EN





Internet and Email

Upon enrolment students are automatically given a user-ID and a password. You also need those credentials to login to Blackboard, the digital learning environment used by Hasselt University
(direct access: bb.uhasselt.be).

You can find "internet corners" on the campuses. Here you can quickly check your mail or search the internet on a desktop computer.
Furthermore, PC-rooms are available, which can be used for individual study or group projects. Copying software and using your own software is strictly forbidden.

In case of IT related issues go to the website.

Green office

If you are interested in sustainable activities or if you have questions about this subject, the Green Office is the place to be! We are a team that wants to put sustainability on the map at Hasselt University. We are always looking for new volunteers so feel free to contact us at greenoffice@uhasselt.be if you would like to join our team. We are looking forward to meeting you! www.uhasselt.be/greenoffice

The International Council

The International Council (IC) is part of StuRa (the Student Council), but specifically for international students. The International Council represents the international students and takes care of any concerns the students might have during their stay in Belgium.

stura.international@student.uhasselt.be

International student council of Hasselt university

Buddy Programme

The International Office organises a Buddy Programme: a match-up between a Hasselt University student living in Belgium and an international student. This may lend you a helping hand as you settle down and facilitate your integration at Hasselt University.





Enactus

The Enactus program provides a platform for teams of university students to take entrepreneurial action for others while using business principles and innovation to further the Global Goals and create a sustainable positive impact on people, planet and prosperity.
enactus.org

International student unions

Erasmus Student Network (ESN)
esn@student.uhasselt.be
www.facebook.com/esnhasselt

Transportation Sciences Network (TSN)
www.transportationsciencesnetwork.org/

Joint Organization of Statistics Scholars
www.uhasselt.be/JOSS
'JOSS - Students, Staff and Alumni of Master in Statistics UHasselt'

Sports

If you want to practise sports, there are many possibilities. 'Studentensport Limburg' offers an extensive selection of sports to students, from ball games to bodyshape workouts, dance classes and combat-centered sports. All these activities are organised on or around the campusses of Hasselt and Diepenbeek.

Discover all sport activities and schedules on the website or in the Studentensport Limburg app.
studentensportlimburg.be/en/









Buy a sports card for €25 and enjoy classes free of charge, free swimming, ...

Sports card/app

The sports card costs €25 and gives you access to all activities of the weekly program. It gives you free entrance in the swimming pool of Hasselt and Genk, free entrance in the ice rink in Hasselt and also discounts on climbing, padel or renting out a mountain bike.

Download the Studentensport Limburg app (studentensportlimburg.be/en/). Here you can find the complete offer, buy a digital sports card and subscribe for the activities. To pay for the sports card or for special activities you have to connect your Ping.Ping account with the app.
Your Belgian health insurance will (partially) refund the cost of the sports card. Just download the form in the app.
If you are a competitive sporter and you want to participate in student competitions contact the sport services.
sport@uhasselt.be

Sports coordinators:
Katleen De Wit (katleen.dewit@uhasselt.be)
Martine Libens (martine.libens@uhasselt.be)

Culture

Expand your horizon, visit some historical towns!

BRUSSELS is the capital of Belgium and the administrative centre of the European Union. The vibrant atmosphere of Brussels is enhanced by picturesque medieval streets, lively squares, impressive monuments, interesting restaurants and an active cultural life. The most famous attractions are the Grand Place (main square), the Atomium and the Manneken Pis statue.

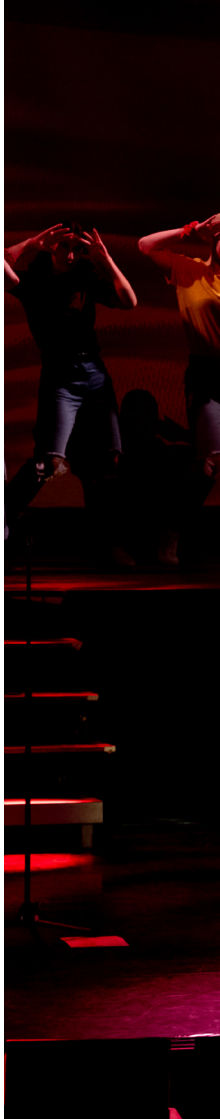
ANTWERP, daughter of the river Scheldt, is the second largest city in Belgium. It is a splendid city with numerous architectural highlights, most of which date from the 16th and the 17th century. Antwerp is also known as the diamond centre of the World. If diamonds really are a girls best friend, then most of the ladies amongst you will not want to miss out on a visit to the diamond district near the railway station.

BRUGES is called: 'the Venice of the north'. This splendid medieval city is one of Belgiums crown jewels. In no other European city are the feel and look of medieval times as present as in this city close to the north sea. As a testament to its medieval beauty, Bruges has been named an UNESCO World Heritage Site.

GHENT is the fourth largest city in Belgium with around 259,000 inhabitants. It is not as big as Antwerp but bigger than Bruges. It is also less well-known to tourists than the often praised Bruges. However, for some people Ghent is the real diamond of Flanders and Belgium. In a unique way, Ghent has managed to preserve its medieval power while keeping up with modern times.

AACHEN is a city in Germany that lives and breathes Europe. It is practically Europe in miniature. Aachen, on the border with Belgium and the Netherlands, has encapsulated the spirit, values and ideals of Europe since the days of Charlemagne. Indeed the Charlemagne Prize for services to European unity has been awarded at Aachen's town hall since 1950.

MAASTRICHT is in the southeastern Netherlands and is the capital and largest city of the province of Dutch Limburg. It is located on both sides of the Meuse (Dutch: Maas), at the point where the Jeker joins it. The city is divided into different districts, each with its own unique character and charm.





Cultural activities @uhasselt

UHasselt also offers cultural and other activities.
Discover them on www.uhasselt.be/culture

Financial allowances for students:

- **Cashback Culture:** Receive a reduction of 50% at several cultural performances and museums. Check your student file for more information.
- **Cheap tickets for performances at CCHA:** You can buy a ticket for all performances at the Cultural Centre of Hasselt at 50% discount upon presentation of your student card.
- **Projectgrant:** Would you like to organise a nice activity yourself? A cooking workshop, comedy, free-podium,...? Apply for our projectgrant and receive up to 300 euros for your activity!

Check the regulations in your student file.

Did you know that enjoying culture at UHasselt is super cheap?
With CASHBACK CULTURE you'll get a 50% discount on top of the already cheap student rate on concerts in the Muziekodroom, performances of the Nieuwstedelijk, in CCHA and other Flemish cultural centres, and on your ticket for Cinema Zed.

NEW!
Get your Museum Pass for only 21 euros and visit more than 200 museums in Belgium! Mail to cultuur@uhasselt.be for your unique discount code. You can now also request a 50% discount on individual museum tickets.

Find the application form in your student file


TRUE
Springfield



Useful addresses & translations

Useful addresses

Groceries

You can do groceries in for example:
- *LIDL*
- *ALDI*
- *Carrefour*
- *SPAR*
- *Delhaize*
- *Action is a good shop for all kinds of non food items.*

Laundry

Hasselt:
- *WashNDry*, Demerstraat 107
- *Biancha*, Kuringersteenweg 93
- *Miele*, Overdemerstraat 118
- *Wasbar*, Grote Markt

Diepenbeek:
- *Speed Queen*, Dorpsstraat 4
- *Mr. EcoWash Diepenbeek*, Nieuwstraat 167
- *Wassalon Prima Wash*, Nierstraat 28

Copy services

Hasselt:
- Drukpunt Koning Boudewijnlaan 4
- Druk & Copyservice Bampslaan 10

Places of worship

Catholic churches

Diepenbeek:
- St. Servatius church, Strobanderplein Diepenbeek *(there is a service in English every first Sunday of the month at 10 a.m.)*
- H.Hart Church , Patersplein Rooierheide Diepenbeek

Hasselt:
- Cathedral: Vismarkt w/n
- Church Godsheide: Kiezelstraat w/n
- Church Sint-Katarinawijk: Sint-Katarinaplein w/n

Protestant churches

Hasselt:
- United Protestant Church: Kuringersteenweg 81

Evangelical churches

Hasselt:
- Evangelical Community "De Zaaier": Runkstersteenweg 303

Diepenbeek:
- Evangelical Community Diepenbeek: Begoniastraat 9

Orthodox churches

Genk:
- Greek Orthodox Church: G.A. Galopinstraat 21
- Oekraïn Orthodox Church: Hulshagenstraat w/n

Mosques

Hasselt:
- Badr Mosque: Mouterijstraat w/n





Places of worship

Jewish synagogues

Antwerp:

- Synagogue Shomré Hadass: Terlitstraat 35

Brussels:

- The Great Synagogue: Regentschapsstraat

Buddhist stupa

Schoten:

- Buddhist Stupa: Kruispadstraat 33

Pentacosta church

- Wimmertingenstraat 5, 3501 Hasselt

Embassies

A list of foreign embassies in Belgium can be found via this QR code.

Police

Local police Limburg Hoofdstad (LRH)
Zwarte-brugstraat 6, Hasselt

Useful translations

ENGLISH - DUTCH

HEALTH

General practitioner - Geneesheer / arts
Pharmacist - Apotheker
Dentist - Tandarts
Physiotherapist - Kinesist
Insurance - Verzekering

NUMBERS

one - één
two - twee
three - drie
four - vier
five - vijf
six - zes
seven - zeven
eight - acht
nine - negen
ten - tien

AVAILABILITY

Open - Open
Closed - Gesloten
Before noon/morning (am) - Voormiddag (vm)
Afternoon (pm) - Namiddag (nm)
Holiday - Verlof/vakantie

DAYS OF THE WEEK

Monday (Mon) - Maandag (Ma)
Tuesday (Tues) - Dinsdag (Di)
Wednesday (Weds) - Woensdag (Wo)
Thursday (Thurs) - Donderdag (Do)
Friday (Fri) - Vrijdag (Vr)
Saturday (Sat) - Zaterdag (Za)
Sunday (Sun) - Zondag (Zo)

ACCOMMODATION

For rent - Te huur
For sale - Te koop

GENERAL EXPRESSIONS

How much does this cost? - Hoeveel kost dit?
Where is the bus stop? - Waar is de bushalte?
What do you call this? - Hoe heet dit?
Where can I find a doctor? -
Waar vind ik een dokter?
Thank you - Dank u / Bedankt
Here you are - Alstublieft
Hello - Goedendag
See you/goodbye - Tot ziens

FOOD, BEVERAGES AND OTHER NECESSITIES

Beer - Bier
Bread - Brood
Milk - Melk
Coffee - Koffie
Cheese - Kaas
Ham - Hesp
Eggs - Eieren
Washing powder/detergent - Waspoeder
Blanket - Deken
Pillow - Kussen
Sheet - Laken
Mattress cover - Matrasbeschermer
Duvet - Dekbed
Towel - Handdoek
Kitchen towel - Keukenhanddoek



Campus Hasselt | Martelarenlaan 42 | BE 3500 Hasselt
Campus Diepenbeek | Agoralaan Gebouw D | BE 3590 Diepenbeek
www.uhasselt.be/en